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CARE MINISTRY – care@valleybaptist.org

Food Pantry Helper

- Sort, pack, and distribute food up to 3 times per month
- Must be able to pick up, move, and hand off boxes and bags of food
- Must be at least 18 years old

Prayer Team

- Commit to pray for our church family and the requests sent in every week
- Can include phone calls and card writing for specific assigned requests, if desired

Visitation Team

- Follow up on prayer requests that come in throughout the week as assigned by Associate Care Pastor, whether in person, by phone, or by writing a card

Funeral Hospitality

- Setup and/or breakdown of venues on either the Fruitvale or Olive Drive Campus
- Around 2-4 hours of service per funeral
- Volunteers may also be asked to serve as greeters and/or servers
- Funerals occur M-F during normal business hours

Crisis Discipler

- Meet with members of the church that have requested counsel for a specific area of difficulty in their life
- Provide Biblical counsel, teaching, and encouragement
- Time frame can be weeks to months, but it is not perpetually ongoing
- Must be a member in good standing and possess thorough knowledge of applying God's word to our everyday lives
- This is an advanced position that requires spiritual maturity and experience in discipleship

COMMUNICATIONS – hello@valleybaptist.org

Church Online Moderators

- Greet and encourage attendees on the live online platforms
- Engage in all chats and offer timely responses for prayer, giving, and any other messages

Social Media Moderators

- Focuses specifically on Facebook, Instagram, and TikTok
- Post content and screen fake or potentially malicious user profiles
- Remove spam and trolling from all social platforms

Social Media Content Creators

- Create content to engage and excite our church family, using Adobe Suite programs

Photographers

- Capture photos at church events, on Sunday mornings, and a variety of other activities
- Capture content that can later be used in a variety of ways (i.e. social media, edits, prints, and graphics)
- Should have a good sense of creativity and know the fundamentals of photography
- Must be age 16 or older

Videographers

- Capture video footage at church events and activities
- Should have a good understanding of both video and audio, creativity/storytelling, and know the fundamentals of videography
- Must be age 16 or older

Photo & Video Editors

- Edit photos and/or videos using Adobe Suite (Lightroom, Premiere, Photoshop, After Effects)

ADMINISTRATION

Pew Stuffing Team - mmiller@valleybaptist.org

Arrange and stock envelopes, cards, and pencils in pews

One Wednesday a month between 8:00-10:00 AM (takes about an hour)

Clerical - kevans@valleybaptist.org

Miscellaneous clerical assistance, as needed

NEXT STEPS - nextsteps@valleybaptist.org

City Night Team

Help during Tuesday night outreaches, staying from start to finish if possible

Help with cleanup and organization on Wednesday mornings

Data entry on Wednesdays

Clerical Assistance

Mid-week: writing cards, making phone calls, organizational tasks

HOSPITALITY - krivera@valleybaptist.org (Fruitvale) or rclayton@valleybaptist.org (Olive Drive)

Offering Team

During worship service offering time, pass the basket for offering and Connect Cards

May also serve as an Usher before service begins to assist with passing out bulletins, greeting inside the worship center, helping guests find seating, and helping to making those present feel welcome

Must be at least 18 years old

Coffee Bar Team

Responsible for brewing coffee on Sunday mornings, restocking supplies, and keeping the coffee area and tables clean

Sunday times of service: 7:30-8:15 AM, 9:10-9:45 AM, 10:40-11:15 AM

Greeters

Welcome first-time guests and visitors to our church by opening the door, handing out bulletins, and greeting each guest with a smile and inviting attitude

Greeters work in teams so that we have a great "first impression" energy and warmth when guests walk onto our campus

Tram Drivers

Help to create a welcoming environment of hospitality and a great first impression for Valley Baptist Church guests.

Help our members and guests by offering a welcoming, safe, and organized tram pick-up and drop-off experience.

Event Team- lbradshaw@valleybaptist.org

Event Team Coordinators: To serve alongside Next Steps Director Lynn Bradshaw to help plan, facilitate, and organize different teams needed for churchwide events

Midweek event prep.

Men's serve tram- help with clean-up needs for churchwide events.

Help fulfill various hospitality needs for Churchwide events: Could include Greeters, Coffee Bar, Tram, Merch Store, etc..

AVL (Audio/Visual/Lighting) & Production – bwillett@valleybaptist.org

AVL/Production Team

Work to produce live and recorded events at Valley Baptist

Sunday morning services, weekly evening services, special events, concerts, and conferences, on all campuses

Positions and creative roles include: Camera Operation, Audio Engineering, Graphics & Lyrics, Teleprompt, Lighting, Web Streaming, Camera Directing, Live Video Production, Video & Audio Editing, Stage Management, Sound Mixing, Live Visual Graphics, Camera Engineering, Television & Radio Broadcast, and Media Duplication & Distribution

Training provided

MUSIC MINISTRY

Choir – cneal@valleybaptist.org

Help in leading the musical worship in Sunday morning services and special events throughout the year

Vocal assessment meeting with Vocal Director

Usually two Sunday mornings per month

Fruitvale and Olive Drive campuses

Weekly rehearsals on Tuesdays at 6:00 PM

Español Worship Vocalist – jmorales@valleybaptist.org

Help in leading bilingual musical worship in Español worship services

Vocal assessment meeting with Español Worship Director

Sunday mornings and special events

Fruitvale and Mt. Vernon campuses

Kids' Worship Choir Helper – lthomas@valleybaptist.org or cneal@valleybaptist.org

Help teach students to love and worship Jesus through music and songs

Model attentiveness and participation

Serve during rehearsals and when kids help lead in Sunday morning services

Weekly rehearsals on Sundays from 4:00-5:30 PM

Sessions run 6-10 weeks with a 2-4 week break between

Fruitvale and Olive Drive campuses

Orchestra – jbiller@valleybaptist.org or jweinmann@valleybaptist.org

Strings, woodwinds, brass, percussion

Help in leading the musical worship in Sunday morning services and special events throughout the year

Musicians must have a minimum of high school level proficiency in their instrument

Musical assessment meeting with Orchestra Director or Music Director

Usually two Sunday mornings per month

Fruitvale and Olive Drive campuses

Weekly rehearsals on Tuesdays at 6:00 PM

Bands – jweinmann@valleybaptist.org or mhillberg@valleybaptist.org

Guitar, bass, keys/piano, drums, auxiliary

Help in leading the musical worship in Sunday morning services and special events throughout the year

Musicians must have a minimum of high school level proficiency in their instrument

Must be able to play with a metronome

Musical assessment meeting with Music Director or Worship Pastor

Fruitvale, Olive Drive, and Mt. Vernon campuses

Weekly rehearsals on Tuesdays at 6:00 PM

Sunday mornings, Wednesday evening service, Student Ministry services, Celebrate Recovery services

Español Band – jmorales@valleybaptist.org

Guitar, bass, drums

Help in leading bilingual musical worship in Sunday morning services and special events throughout the year

Musicians must have a minimum of high school level proficiency in their instrument

Musical assessment meeting with Español Worship Director

Fruitvale and Mt. Vernon campuses

SOUND – bgage@valleybaptist.org or mhillberg@valleybaptist.org

Stage Hand / Audio Tech (A2)

Help with stage prep, sound checks, and service production, running cables, patching inputs, testing mics, changing batteries, etc.

Weekly rehearsals on Tuesdays at 6:00 PM

Sunday morning services, Wednesday evening service, Student Ministry services, Celebrate Recovery services

Front of House (FOH) Audio Tech / Broadcast Audio Room Tech

FOH and/or studio audio engineering experience preferred

Sunday morning services, Wednesday evening service, Student Ministry services, Celebrate Recovery services, special events, funerals, weddings

FACILITIES – bblair@valleybaptist.org

Janitorial / Maintenance Team

Assist Facilities staff and other volunteers to maintain and keep our campuses beautiful

Both males and females are needed for this role

Must be 16 or older, unless accompanied by an adult

Should be in good physical condition, able to lift, bend, and do simple tasks

Times/hours vary

Fruitvale and Olive Drive campuses

Membership NOT REQUIRED to serve in this role

MISSIONS – jdoyle@valleybaptist.org

Shafter Laborers Festival

Annual event, one week in August

Leaders for Women's Spanish Bible Study, leaders and helpers for VBS, helpers for Wednesday evening Family Fun Night, helpers for Friday evening carne asada BBQ and food giveaway

Christmas Connection

Annual event, October – early December

Short Term Mission Trips

LIFE GROUPS – nextsteps@valleybaptist.org

Life Group Outreach Leaders

Lead your Life Group in discovering, enrolling, witnessing to, and ministering to the lost, the unchurched, and class prospects

Lead in and encourage participation from your Life Group at Tuesday night City Night Outreach (at least four Tuesdays each in both fall and spring)

Life Group on Sunday mornings (8:00, 9:30, or 11:00 AM) and Tuesday nights (5:30-7:30 PM) as assigned

Must be an active attender of an adult Life Group on the Fruitvale campus

Adult Life Group Substitute Teachers

Serve as periodic Bible study teacher for assigned classes, filling in when regular teacher is absent
Sunday mornings (8:00, 9:30, or 11:00 AM) as assigned

KIDS MINISTRY

Loving people, making a Gospel impact on the youngest generation of our church

AWANA – jnelson@valleybaptist.org

Serve each Wednesday from 5:45-7:45 PM, following the AWANA calendar

Club Leaders

- Assist club Director throughout the meeting time
- Listen to clubbers' verses and sign their handbooks, sitting and working with a group of clubbers weekly
- Help encourage and participate with clubbers at Game Square time
- Help maintain safety for clubbers
- Sit with clubbers during Council Time to help them pay attention and focus on the night's speaker

Helpers

- Assist clubbers in working through their handbook during the club year
- Support clubber progress and encourage their participation

Secretaries

- Check in clubbers and record attendance for clubbers and leaders
- Keep records of clubber progress through their handbooks
- Work with AWANA store staff to get supplies for their club

Assist Club Leaders with nightly activities

Fruitvale Kids – kids@valleybaptist.org

Teachers & Helpers

Need 20-30 people to serve in a variety of classes, from babies through 5th grade, at 9:30 & 11:00 AM
Check-In Attendants (all hours)

Babies through 4s need 20-25 teachers and helpers at 9:30 and 11am

Kinder Teacher and helper 9:30 and 11.

1st Grade Teacher and Helper at 9:30

5th Grade Teacher at 9:30

Floater all hours to be called last second on Sunday morning to jump in classes

Olive Drive Kids – hpalmer@valleybaptist.org

Teachers & Helpers

Eight preschool volunteers at 9:30/11:00 AM

1st grade teacher and helper at 9:30 AM

Children's Church leader at 11:00 AM

Check-In Clerks at 8:00, 9:30, & 11:00 AM

Bus Ministry – dkoncel@valleybaptist.org

Wednesday Night Driver/Helper

Assist in picking up middle school and high school students for Wednesday evening student services

5:00-8:00 PM every Wednesday night

Sunday Bus Drivers

Help drive the bus on Sunday mornings
7:00-8:30 AM or 10:50-11:30 AM, one month rotations
Must have a bus license, preferably with endorsements

Sunday Bus Helpers

Assist the drivers in picking up kids and walking them to their classrooms or service on Sunday mornings
Ride home with kids and help distribute lunches
7:00-8:30 AM or 10:50-11:30 AM, one month rotations

STUDENT MINISTRIES

College Life Group Teachers & Leaders – ineighbors@valleybaptist.org

Teach weekly biblical lesson to help students understand the passage and learn how to read Scripture
Foster healthy relationships with students
Periodically organize Life Group fellowships
Sundays at 9:30 AM, Fruitvale and Olive Drive campuses

High School Life Group Teachers & Leaders – mmontana@valleybaptist.org

Help students understand the storyline of Scripture through well-prepared/Biblically-based lessons
Foster Christ-centered community through discipleship, prayer, and regular class fellowships
Sunday mornings, Fruitvale and Olive Drive campuses
Wednesday Night Group Leader (Olive Drive campus, Bldg. 9, 6:20 – 7:45 PM)

Middle School Life Group Helpers – pgomez@valleybaptist.org

Teach biblical lesson each week that helps students to understand the passage, as well as helping them learn how to read Scripture
Foster healthy relationships with students
Sundays at 9:30 AM, Olive Drive campus
Wednesday Night Group Leader (Olive Drive campus, Bldg. 7, 6:20 – 7:45 PM)

Español Youth Helpers – deverdoza@valleybaptist.org

Foster healthy relationships with students
Sunday mornings and special events
Mt. Vernon campus

SAFETY MINISTRY – mgmontana@valleybaptist.org

Safety & Security Team

Should have a heart for Jesus and helping others, while at the same time being comfortable in contacting persons who may be of concern and/or a threat to others
Able and willing to respond to direct tasking from ministry leadership
Able to stand for extended periods of time
Sunday mornings during all services across all campuses, mid-week services on Wednesday and Thursday evenings; times vary and are flexible
Volunteers are needed at all campuses (especially Olive Drive, Mt. Vernon, & McKee Rd.)

CELEBRATE RECOVERY – jmelendez@valleybaptist.org

The Landing – *Helpers*

Program during CR for 13-17 year olds to attend while their parents are attending CR groups to work on their hurts, habits, and hang-ups
Thursday nights from 6:00-8:00 PM
Dinner provided
Helpers can also bring their own kids (childcare provided)

WEDNESDAY EVENING SERVICE – bbusby@valleybaptist.org

Table Leaders

- Facilitate discussion and build relationship with table members
- Regular communication with table members
- Encourage participation in discussion time
- Wednesday nights from 6:00-7:30 PM
- Follows same Wednesday night schedule for meetings as AWANA

WOMEN'S MINISTRY – women@valleybaptist.org

1. A woman expresses interest in serving, either in one of our specific ministries or in general.
2. If unsure of where to serve, we direct her to our website to learn more about the 15 ministries we have in our department and ask her to get back to us.
3. Once we hear from her, our Volunteer Coordinator then reaches out to ask more about what she is looking to do and what gifts she has and would like to use (Ex: events, bible study interest, childcare support, etc)
4. She is connected to the ministry(ies) Coordinator who gives more logistics on ministry support needed and requirements of doing so (Ex: membership, background check, etc.)
5. She is then connected to that ministry with the goal being to walk alongside her as she grows in loving Jesus and others.

Mom Life Mentor Moms

- Compassionate and available women who love the Lord
- Willing to be available to a table of younger moms as a source of Biblical encouragement and love
- 1-2 meetings each month for two hours each time

One + One Mentors

- Older women who want to be a "cheerleader" for a younger generation and desire to disciple them
- Would be paired with a woman who has applied to be a mentee
- Weekly meeting times by agreement between both parties for a six-week commitment

Women's Event Team

- Must be able to be flexible and joyful while performing "day-of" tasks such as décor setup, merchandise organizing, greeting, and more
- Also will be called upon to help prep for events beforehand
- As needed per event

Friend of Friends

- Must love serving the older generation of women
- Gentle and kind ladies who can help setup and serve at monthly social luncheons for widows in our church and community
- 2nd Friday of each month from 9:30 AM-1:30 PM

Bible Study Table Facilitator

- Facilitate discussion and follow up with table members throughout a given Bible study
- Regular communication with table members
- Encouraging participation in discussion time
- Weekly or monthly depending on the Bible study
- Arrive a little early and stay a little late to set up and clean up your table

Tram Driver for Women's Events

- Must be a "people person"
- Pick up and drop off at parking lots before and after meetings/events
- Short training/practice required before serving
- Time varies by event – arrive 20 minutes prior to event and stay up to 20 minutes after

- Balcony Women time commitment (each Tuesday, Sept.-May): 8:40 – 9:00 AM, 11:00 – 11:20 AM
- Friends Luncheon time commitment (2nd Friday of each month): 11:10 – 11:30 AM, 1:00 – 1:20 PM

Replanted Dinner Delivery

Provide dinner for families in our foster/adoption support group during meetings

Make/purchase and deliver dinner for about 10 adults

2nd Thursday of each month – delivery needed at 5:30 PM

Sign up for as few or as many meals as you'd like to provide

Replanted Mentor for Children

Looking for grace-filled women to love on children in foster care, the process of adoption, or biological children of families affected by either

Especially helpful if you've personally been touched by foster care or adoption

Prep for and teach a small lesson to children using provided curriculum

2nd Thursday of each month from 5:30-8:30 PM, dinner provided

Embrace Grace Baby Shower Planner

Embrace Grace is a Bible study for teen moms with unplanned pregnancies that are looking for support

At the end of each study, their decision to choose life is celebrated with a baby shower

Two baby showers per year for about 2-5 women